

PERMANENT DISCONNECTION , SECURITY DEPOSIT REFUND

Document Checklist



ENCLOSURES: List of Documents required for Permanent Disconnection as applicable (tick if required)

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| <p>a. Applicant's PAN Card and Aadhaar Card <input type="checkbox"/></p> <p>i. For Rural Female applicant: Both Husband & Father-in-law ID proof required</p> <p>ii. For Rural Male applicant: Father's ID proof is Required</p> <p>b. Death Certificate /Succession certificate/Relinquishment Deed Affidavit of Applicant in case of Successor for PD & SD refund <input type="checkbox"/></p> | <p>c. <u>In Case of Company:</u> <input type="checkbox"/></p> <p>1. Application on Letter head for Disconnection</p> <p>2. Board Resolution for Authorize signatory (including ID Proof, attestation of signature)</p> <p>3. Company Pan Card (Form 16 in absence of PAN)</p> <p><u>In Case of Partnership:</u> <input type="checkbox"/></p> <p>Resolution is mandatory inclusive of details of Partnership Deed & NOC from other Partner</p> |
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ENCLOSURES: List of Documents required for Refund of Security Deposits

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| <p>a. Cancelled cheque with Name printed on Cheque <input type="checkbox"/></p> <p>b. Affidavit of Applicant in case of Successor is requesting for Security deposit Refund (death case) <input type="checkbox"/></p> | <p>c. Original Security Deposit Receipts and Estimate of New Connection/ Indemnity Bond and Affidavit (Applicable for HT category) <input type="checkbox"/></p> |
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COMPLIANCES

The following must be complied to prior of electricity disconnection:-

- a. Last electricity bill amount should be paid
- b. If the agreement is to be terminated before completion of 2 years Consumer shall be liable to pay the **Minimum charges** (or the demand / fixed charges, if no minimum charges are prescribed for that category) for a period of 6 months or the period by which the total duration of the agreement falls short of 2 years, whichever is lower.