

NAME MUTATION

Document Checklist



ENCLOSURES: List of Documents required as applicable (Tick if Required) (LT Supply)

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|---|--------------------------|---|--------------------------|
| a. Applicant's PAN Card and Aadhaar Card (If Aadhaar Card is not available , then any one Self Attested Identity Proof of Authorised Signatory (Voter ID/PAN/DL/ Passport)) | <input type="checkbox"/> | g. Agreement on Rs.100 Stamp Paper [Mandatory for ≥25KW, (LMV-5,6 mandatory for all loads)] including details of witnesses | <input type="checkbox"/> |
| b. NOC On Rs. 10 Non-Judicial Stamp Paper (With Self attested ID Proof of Co-owner (In case of joint property)) | <input type="checkbox"/> | h. NoC / Consent Letter from UP Pollution Control Board (UPPCB) / NoC from DIC if Non-polluting (or applicant's undertaking showing its industry is non-polluting (LMV-6 only) | <input type="checkbox"/> |
| c. Lease Deed by GNIDA (in case of resale TM and lease deed with seller)/UPSIDC (in case of resale TL) /Khasara & Khatauni (Agricultural Land) / Sale Deed (in case of Freehold or Agricultural Property) / Mutation Letter from GNIDA/UPSIDC /Death Certificate and Warisan Praman Patra (for agricultural land and in case of more than one legal heir relinquish-deed/NOC from rest of successors) [Should be Notarized on all the papers and both side, exempt in LMV-1] | <input type="checkbox"/> | i. Certificate of Incorporation / Trust Deed (Trust) / Bye-Laws (Co-Operative Society) / Incorporation Certificate & LLP Agreement (LLP) / Partnership Deed (Partnership Firm) | <input type="checkbox"/> |
| d. Signature Verification from bank / Director of the company or Company Secretary (exempted for LMV-1 only) | <input type="checkbox"/> | j. List of Directors(company)/Trustees(trust)/Partners (Partnership firm) as on the date of Application on Letter Head attested by Company Secretary/Director (company)/Trustees(trust)/Partners (Partnership Firms) respectively | <input type="checkbox"/> |
| e. Certificate from Ministry of Commerce / Udyog Aadhaar (LMV-6 only) | <input type="checkbox"/> | | |
| f. Last paid bill copy | <input type="checkbox"/> | | |

ENCLOSURES: List of Documents required as applicable (Tick if Required) (HT Supply)

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|--|--------------------------|--|--------------------------|
| a. List of Directors (Company) / Trustees (Trust) / Partners (Partnership Firm) as on the date of Application on Letter Head attested by Company Secretary/ Director (Company) / Trustees (Trust) / Partners (Partnership Firm) respectively | <input type="checkbox"/> | h. Certificate of Incorporation (Company) / Trust Deed (Trust) /Bye-Laws (Co-Operative Society) / Incorporation Certificate & LLP Agreement (LLP) /Partnership Deed (Partnership Firm) , as the case may be, duly attested | <input type="checkbox"/> |
| b. Board Resolution Authorising the Authorised Signatory on Letter Head attested by Director / Company Secretary of the Company along with attestation of his Signature | <input type="checkbox"/> | i. Registered Sale Deed / Lease Deed with GNIDA/UPSIDC (Photocopy to be Notarised) (in case of resale, TM and Lease Deed with Seller) | <input type="checkbox"/> |
| c. Aadhaar Card of the Authorized Signatory, If Aadhaar Card is not available , then any one Self Attested Identity Proof of Authorised Signatory.(VoterID/PAN/DL/Passport) | <input type="checkbox"/> | j. NoC / Consent Letter from UP Pollution Control Board (UPPCB) / NoC from DIC if Non-polluting (or applicant's undertaking showing its industry is non-polluting (Optional) | <input type="checkbox"/> |
| d. Attestation of Signature of Authorised Signatory by Bank (if Signature not available as per Point b.) | <input type="checkbox"/> | k. SSI Certificate / Certificate from Ministry Of Commerce (Only for Industries) | <input type="checkbox"/> |
| e. PAN Card of the Entity attested by Company Secretary/Director | <input type="checkbox"/> | l. Agreement on Rs.100 Stamp Paper [Mandatory ≥25KW, (LMV-5,6 mandatory for all loads)] including details of witnesses | <input type="checkbox"/> |
| f. Certificate from Ministry of Commerce / Udyog Aadhaar (LMV-6) Optional | <input type="checkbox"/> | m. NOC from Directorate of Electrical Safety (if earlier NOC not available in NPCL records) | <input type="checkbox"/> |
| g. Last Paid Bill Copy | <input type="checkbox"/> | | |