

NEW SERVICE CONNECTION (DOMESTIC CATEGORY)

Document Checklist



ENCLOSURES: List of Documents required as applicable (tick if required)

M-Mandatory, O-Optional

| Document required for Urban Applicant | | Document required for Rural Applicant | |
|--|------------|--|-------------------|
| a. Photographs: 1-Passport size photograph of Applicant | (M) | a. Photographs: (a) 1-Passport size photograph of Applicant (b) 1- House Photograph (For Rural Connection) | (M) (M) |
| b. ID Proof: Aadhaar Card & Pan Card | (M) | b. ID Proof: Aadhaar Card & Pan Card (a) For a Female Applicant- Both Husband and Father-in-law ID Proof (b) For Male Applicant: Father's ID Proof | (M) |
| c. Address Proof :Aadhaar Card Voter Card /Driving license/Telephone Bill /Passport/Bank Passbook/Gas Connection Bill (If Aadhaar Not available) | (M) | c. Address Proof :Aadhaar Card Voter Card /Driving license/Telephone Bill /Passport/Bank Passbook /Gas Connection Bill (If Aadhaar Not available) | (M) |
| d. Ownership Proof: (a) Registered Sale Deed/Lease deed by GNIDA /UPSIDC. (Complete Set Photo Copy both side) (b) NOC on Rs. 10 Non-Judicial Stamp Paper Self attested ID Proof of Co-owner (In case of joint property) | (M) (M) | d. Ownership Proof: (a) Khasara & Khatauni (Agricultural Land) (b) Sale Deed (in case of Freehold or Agricultural Property) (Complete Set Photo Copy both side) (c) Undertaking by way of Affidavit on Rs. 10/- Stamp paper (Notarised)* | (M) (M) (M) |
| e. Building Completion Certificate Issued by GNIDA/UPSIDC | (M) | *: If Ownership Proof is not available with Rural Applicant. | |
| f. Rented Property Case : (a) Registered Rent Agreement & Owner's registered lease deed And Owner consent letter on Rs. 100 Stamp paper. (b) NOC On Rs. 10 Non-Judicial Stamp Paper (With Self attested ID Proof of Co-owner (In case of joint property) | (M) (M) | e. Rented Property Case : (a) Registered Rent Agreement & Owner's registered lease deed. And Owner consent letter on Rs. 100 Stamp paper. (b) NOC On Rs. 10 Non-Judicial Stamp Paper (With Self attested ID Proof of Co-owner (In case of joint property). | (M) (M) |
| g. B&L Form for >5Kw: Certified by Licensed Electrical Contractor | (M) | f. B&L Form for >5Kw: Certified by Licensed Electrical Contractor | (M) |
| Self attestation of document by Applicant is mandatory | | Self attestation of document by Applicant is mandatory | |

COMPLIANCES

The following must be complied with prior to making payment towards service charges and other stipulated deposits/charges

- Civil work to accommodate the Company's service apparatus is ready (meter's back wall to be 10" thick brick construction with plaster.)
- Mains switch must be installed next to the meter.
- Earthing connection terminal provided from consumer's end at the meter board position.
- Way leave permission, if required.

SERVICE LINE PERMISSION - NPCL

With reference to premises no. _____

I/We being owner(s) of the building give my/our unequivocal consent for taking electricity connection to myself/tenant and authorize NPCL to:

- Cut-out and Meter Board
- Alter the existing Service Line, Cut-out and Meter Board
- Use existing spare loop and/or
- Undertake any activity to energize the connection

- It shall not be incumbent on the company to ascertain the validity or adequacy of any way leave or sanction from the consumer.
- Electric Connection shall not be treated as a proof of ownership of the Premises.

Note: